**ANNEX 4: DECLARATION**

European Forest Institute Grant Process

G-05-2023

Pilots of long-term climate impact forest monitoring sites

**Instructions**

1. To be filled out separately by all the participants (including the coordinator) listed in section A.2. of Annex 1 (Application form part A)
2. You may not change any part of the declaration.
3. In addition to marking x as applicable for section I.-VII., please insert the following where indicated in light green:
   * full name and function of the person signing
   * official name of the organisation
   * official name of the coordinator
   * date
   * signature
4. These instructions may be deleted in the submitted pdf document. This annex 4 should be submitted together with Annex 1 and 3.

Declaration on Principles for funding and Exclusion from funding

The undersigned,

|  |
| --- |
| [full name and function of the person signing] |

representing

|  |
| --- |
| [official name of the organisation] |

(Hereinafter referred to as “Participant”)

|  |  |
| --- | --- |
| HEREBY DECLARES AND ENSURES THAT:  (please mark X in the right-hand column) | |
| 1. The Grant, if awarded, will not fund activities or operating costs already funded from another source. |  |
| 1. The Grant, if awarded, will not have the purpose or effect of producing a profit for Participant. |  |
| 1. The Grant, if awarded, will not fund activities that have already been completed prior to the entry into force of the grant agreement. |  |
| 1. Participant complies with the principle of sound financial management in its activities.   Sound Financial Management is the principles of economy (resources used in the pursuit of the implementation of the activities funded by the grant shall be made available in due time, in appropriate quantity and quality and at the best price), effectiveness (the attainment of the specific objectives and the achievement of the intended results) and efficiency (the best relationship between resources employed and results achieved). |  |
| 1. Participant meets internationally accepted standards for internal control, accounting and external audit.   Internal control are the processes, applicable at all levels of management, designed to provide reasonable assurance of achieving the following objectives: a) effectiveness, efficiency and economy of operations; b) reliability of reporting; c) safeguarding of assets and information; d) prevention, detection, correction and follow-up of fraud and irregularities; e) adequate management of the risks relating to the legality and regularity of the financial operations. |  |
| 1. Participant and any person involved by Participant are not subject to a conflict of interests in connection with this grant process. EFI will be notified without delay of any situation which could give rise to a conflict of interests. |  |
| 1. Neither the Participant nor any person having powers of representation, decision-making or control over it or a member of its administrative, management or supervisory body have been the subject of a final judgment or of a final administrative decision for any of the following reasons: 2. bankruptcy, insolvency or winding-up procedures 3. breach of obligations relating to the payment of taxes or social security contributions 4. grave professional misconduct, including mis-representation 5. fraud 6. corruption 7. conduct related to a criminal organisation 8. money laundering or terrorist financing 9. terrorist offences or offences linked to terrorist activities 10. child labour and other trafficking in human beings 11. irregularity 12. creating or being a shell company. |  |

If requested by EFI, I will provide evidence of what has been stated above.

Date: \_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Representative authorised to sign on behalf of the Participant