

**European Forest Institute (EFI)
is seeking a
Research & Project Assistant for its Mediterranean Facility
in Barcelona, Spain**

The European Forest Institute (EFI) is an international organisation with 29 member countries and around 120 associate member organisations. EFI undertakes forest research and policy support at pan-European and global level, with headquarters located in Joensuu, Finland. EFI has its other main offices in Barcelona, Bonn and Brussels. The Institute has app. 100 staff members and has an annual turnover of app. 15 million Euros. Further information about the organisation is available at www.efi.int.

The Mediterranean Facility (EFIMED) promotes and conducts research, policy advice and networking on Mediterranean forests, forestry and forest products. EFIMED has a strong focus on capacity building on key scientific priorities identified for the Mediterranean region and brings a Mediterranean perspective to EFI's three strategic areas of focus: Bioeconomy, Resilience and Governance.

The facility is seeking a Research & Project Assistant to provide support in research, project management and science outreach.

Key responsibilities will include:

- Conduct research on various topics for the Facility as required, particularly in relation to the social and economic dimensions of forest and forestry.
- Assist project managers in the implementation of project tasks, project events and procedures.
- Support EFIMED's networking, science-policy interface and capacity building activities, including planning, organisation, administration, implementation and evaluation.
- Support EFIMED's science outreach and communication activities.

Qualifications:

- A university degree in forestry or management of natural resources and relevant qualifications related to the socio economy of natural resources, entrepreneurship or rural studies.
- Excellent communication and writing skills.
- Excellent interpersonal and organisational skills, ability to multi-task, ability to work under pressure and be flexible as part of a small team.
- Fluency in spoken and written English and Spanish, other Mediterranean languages are an asset.
- Excellent command of MS Office software, good computing skills and a willingness to learn specific IT-solutions (e.g. intranet, CMS, CRM, other software) used at EFI.
- Service attitude and flexibility; experience in working in multinational environment is an asset.

Duty Station:

The position will be based at EFI's office in Barcelona, Spain.

Employment Conditions:

The employee will be an EFI staff member. The employment will be for an initial duration of 12 months, with the possibility for further extension depending on project opportunities and successful candidate's performance.

EFI offers an inspiring, dynamic international and multicultural working environment, varying duties and

opportunities to learn new skills.

The successful candidate will be expected to take up the position no later than October 2020.

Interested candidates are requested to send (in English) a CV including copies of academic degree certificates/diplomas with a motivation letter by **6th July 2020**, using our [online](#) application form.

For more information about the post, please contact: Inazio Martinez de Arano at: inazio.martinez@efi.int

EFI is an equal opportunity employer. All applications will be treated confidentially.

Please note that only candidates that have been shortlisted for interview will be contacted.