

**The European Forest Institute
is seeking a
Communications Officer
based at
EFI Headquarters in Joensuu, Finland**

The European Forest Institute (EFI) is an international organisation with 30 member countries and around 120 associate and affiliate member organisations. EFI undertakes forest research and policy support at pan-European and global level, with headquarters located in Joensuu, Finland. EFI has its other main offices in Barcelona, Bonn and Brussels. The Institute has app. 120 staff members and has an annual turnover of app. 15 million Euros. Further information about the organisation is available at www.efi.int.

EFI is seeking a Communications Officer to join its Communications Unit based at our Headquarters in Joensuu, Finland to provide communications, networking and outreach support.

Key responsibilities will include:

- Plan and carry out communication and dissemination tasks for [EFI's Bioregions Facility](#), [Bioeconomy Programme](#) and other selected projects, including writing engaging content for websites, preparing social media materials, and developing dissemination products.
- Support other networking, science-policy interface and capacity building activities as required, including planning, advertising, organisation, administration, implementation, and evaluation.
- Assist in the preparation of internal and external project reports and support communication-related research activities such as surveys.
- Engage in the development of funding proposals.
- Contribute to EFI's other outreach activities when required.

Qualifications:

- At least **3 years** of professional communication experience.
- A degree in a relevant subject or equivalent experience of working at a similar level in specialist area.
- Experience in communicating about the bioeconomy, forest-related or environmental issues.
- Excellent spoken and written skills in English. Other languages are an asset.
- Online and in-person event coordination experience; experience in working with networks.
- Excellent interpersonal and organisational skills, ability to multi-task, ability to work under pressure and be flexible as part of a small team.
- Excellent MS Office skills, experience of using social media channels, website and newsletter content management systems, and virtual meeting software.
- Experience in design software (eg InDesign, Illustrator, Photoshop) or video production/editing are an asset.
- Positive, engaging, can-do attitude, with initiative and high motivation.

Duty station

The employee will be based at EFI's Headquarters in Joensuu, Finland.

Employment conditions

EFI offers competitive benefits and salary package. Initial duration of employment will be four years, with the possibility for an extension depending on project opportunities and the successful candidate's performance.

EFI offers an inspiring, dynamic international and multicultural working environment, varying duties, and opportunities to learn new skills.

Interested candidates are requested to send (in English) a CV including copies of academic degree certificates with a motivation letter by **29th August 2022**, using our [online](#) application form.

For more information about the post, please contact Rach Colling, Head of Communications at: rach.colling@efi.int

EFI is an equal opportunity employer. All applications will be treated confidentially.

Please note that only candidates that have been shortlisted for interview will be contacted.