**Please read the instructions below carefully**

INSTRUCTIONS

1. You may not in any other way than as instructed below add information to this document, or otherwise alter or modify this document.
2. Fill only out the fields indicated in blue.
3. Please note that this is an administrative form. All information referred to in this declaration by you must be found in the technical proposal submitted as part of your tender.

The **Tenderer** must meet the following operational capacity criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.I.** | Experience (in the last 5 years) in collaborating with central administration or (sub)national institutions in charge of land-use planning and/or (agro)forestry in Cameroun and/or Central Africa. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.II.** | Experience in implementing one or several contracts with individual budget of at least EUR 150,000 in the last three (3) years. |
| ***Description of fulfilment of this criteria*** |  |

The **Team leader** nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.III.** | Master’s degree or engineer in geography and/or natural resources management and/or social sciences and/or a relevant, directly related discipline. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.IV.** | Ten (10) years’ experience leading and coordinating projects and teams on sustainable management of natural resources and/or forestry and/or agriculture in Cameroun and/or Central Africa. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.V.** | Understanding, speaking, and writing French as demanded with respect to all tasks covered by the Terms of Reference in this Tender. |

The **Land-use mapping** expert nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.VI.** | Master’s degree or engineer in geomatics and/or a relevant, directly related discipline. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.VII.** | Five (5) years’ experience in land use mapping and/or spatial modelling in relation to rural development (agronomy, forestry) and/or spatial planning projects in Cameroun and/or Central Africa. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.VIII.** | Understanding, speaking, and writing French as demanded with respect to all tasks covered by the Terms of Reference in this Tender. |
| ***Description of fulfilment of this criteria*** |  |

The **Land-use planning** expert nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.IX.** | Master's degree or engineer in geography and/or forestry and/or natural resources management and/or in a relevant and directly related discipline. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.X.** | Five (5) years’ experience in participatory mapping and/or land use planning in relation to forest restoration and/or rural development in Cameroun and/or Central Africa.  |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.XI.** | Understanding, speaking, and writing French as demanded with respect to all tasks covered by the Terms of Reference in this Tender. |
| ***Description of fulfilment of this criteria*** |  |

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**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form