**Please read the instructions below carefully**

**Instructions**

1. Provide information as requested in section 1 and section 4. The same economic operator may not be stated as both a Tenderer and a subcontractor.
2. Do not enter any other information.
3. You may not change any part of the letter.

**EFI Procurement reference number 02-15.2-2024 GIZ COCOA**

1. **Tenderer and subcontractors**

**Tenderer**

The tender is submitted by the economic operator(s) stated below. Lines may be added/removed as applicable.

|  |  |
| --- | --- |
| **1.** |  |
| **2.** |  |
| **3.** |  |

**Subcontractors**

The subcontractor(s) stated below will make resources available for performance of the contract, should the Tenderer be awarded the contract. Lines may be added/removed as applicable.

If no subcontracting is foreseen, at least one line has to be left with the statement “n/a”.

|  |  |
| --- | --- |
| **1.** |  |
| **2.** |  |
| **3.** |  |
| **4.** |  |

1. **Acceptance of terms and conditions**

The undersigned is aware that by submitting this tender, the Tenderer accept the terms and conditions set out in the Invitation to tender and the Tender Specifications, including its annexes, and waives all other terms of business.

1. **Guarantee of Necessary Resources for the Performance of the Contract**

The undersigned hereby guarantees that the Tenderer has available all the resources necessary for the performance of tasks under the awarded contract, either through the use of the Tenderer’s own resources or through the subcontractors identified above in section 1.

1. **Confirmation of legal capacity**

All economic operators stated above in section 1 have the legal capacity to exercise rights and be subject to obligations.

1. **Submitted Documentation**

*Please mark with x to indicate submitted documents. Do not enter any other information.*

|  |  |
| --- | --- |
| **Identification forms** for Tenderer (all Consortium members, where applicable) |  |
| **Bank identification form** forTenderer/Consortium leader only |  |
| **Declaration on exclusion criteria and absence of conflict of interest** forTenderer/Consortium leader only |  |
| **Nominations form** |  |
| **Minimum criteria declaration** |  |
| **Consortium agreement** |  |
| **Technical proposal** |  |
| **Financial proposal** |  |

**Date:**

**Name:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form