

PROCUREMENT REFERENCE NUMBER 01-15.2-2026

**Design, Development, Deployment, and Operationalization of a National
Metadata Portal for Spatial Data Management in Guyana**

QUESTIONS AND ANSWERS

#	Question	Answer
1.	<p>The tender documents state that the legal entity must be “registered in Guyana or authorised to operate in Guyana.” Could you please clarify what documentation or formal status EFI considers sufficient to demonstrate that a company is “authorised to operate in Guyana”?</p> <p>For example, would registration with the Guyana Revenue Authority or another specific national authority be required?</p>	<p>To legally conduct business in Guyana, a foreign company must register as an External Company. Once approved, the DCRA issues a Certificate of Registration, confirming that the company is authorised to carry on business in Guyana.</p> <p>Registration with the GRA is required once a company is already legally registered with the DCRA. However, GRA registration alone does not authorise a foreign company to operate in Guyana—it only covers the tax side.</p>
2.	<p>The tender documentation states that the Tenderer must meet the following criterion: “<i>Legal entity (legal person) registered in Guyana or authorised to operate in Guyana.</i>”</p> <p>2.1 Could you please clarify what type of documentary evidence is required to demonstrate that a legal entity is authorised to operate in Guyana?</p> <p>2.2 In the case of a consortium comprising multiple entities, would it be sufficient for one participating entity to be registered in Guyana, or is each consortium member required to meet this criterion individually?</p>	<p>2.1 same as above for question n.1</p> <p>2.2 It is sufficient that at least one consortium member is registered or authorised to operate in Guyana, provided that this entity is the one responsible for the in-country presence/implementation under the Consortium Agreement (Annex 6).</p>
3.	<p>Could you please clarify whether a specific proportion of the assignment (e.g., a defined percentage of working time or a minimum number of days) is required to be carried out on site?</p>	<p>No fixed percentage is prescribed. However, stakeholder consultations, training sessions, governance setup, and handover will require meaningful in-country presence. Tenderers must justify their proposed on-site/remote balance.</p>
4.	<p>Value of contract: EUR 150.000 or less: in view of the scope for metadata portal development and related activities, we respectfully request increasing the contract ceiling to EUR 400,000 to ensure adequate quality and risk coverage. Please confirm whether this adjustment can be accommodated.</p>	<p>The total value of the contract will not be increased.</p>
5.	<p>Deadline for submission of tender: The tender shall arrive on 15/03/2026, 17:00 UTC+2 at the latest: we request that the submission deadline be set to three weeks after issuance of official responses to bidder queries (and any resulting addendum). Please confirm.</p>	<p>The deadline of the submission of tenders will not be altered.</p>
6.	<p>To address these shortcomings, the proposed Metadata Portal will provide a centralized digital interface that enables institutions to publish structured metadata about their geospatial</p>	<p>No. Development, validation, and formal adoption of a National Metadata Standard is a core deliverable of this assignment</p>

	datasets, according to a nationally agreed-upon metadata standard. Does the Department have an adopted national geospatial metadata standard? If yes, please share details	
7.	This portal will not host the datasets themselves; rather, it will act as a clearinghouse that allows stakeholders—including government agencies, civil society, academia, and the private sector—to discover what data exists, who owns it, what it covers, how it may be accessed, and under what restrictions. Our understanding is that the portal will not host or publish geospatial data layers; it will only catalogue and expose metadata for discovery and filtering. Please confirm.	Confirmed. No, the portal will host and expose metadata only. It will not host primary geospatial datasets which remain with custodial agencies.
8.	This transparency will reduce duplication of data creation, improve decision-making, and strengthen the capacity of government actors to coordinate on land governance and compliance tasks. Please clarify whether integration with other departmental/government portals is in scope for this tender. If not, please describe the expected mechanisms to reduce duplication absent technical integration and the extent of any manual workflows envisaged.	The portal must be capable of integration with national GIS platforms where feasible and support interoperability through secure APIs and metadata harvesting mechanisms. Full enterprise-wide system integration is not mandatory within this assignment.
9.	The portal must be designed and built as a production-grade system using internationally recognized, open-source technologies. It shall be based on an open-source platform, which provides a standards-compliant foundation for geospatial metadata discovery and sharing. Please advise whether there are a preferred or pre-approved open-source platform/stack and any existing infrastructure to be reused. If applicable, kindly provide versions, deployment standards, and constraints.	No specific platform is mandated. The solution must be based on an open-source platform that is standards-compliant, secure, scalable, and interoperable. Tenderers must justify the suitability of their proposed stack.
10.	The portal shall not function in isolation but must be embedded within the broader institutional landscape of Guyana's public administration and data governance structures. Is system integration part of the current scope, or is the expectation limited to an integration plan and interfaces for future phases? Please clarify the required deliverables.	The assignment requires delivery of a fully operational Metadata Portal with integration capability (including APIs and harvesting mechanisms). Specific integration targets will be confirmed during the inception phase. The system must be integration-ready for future expansion.