**Please read the instructions below carefully**

INSTRUCTIONS

1. You may not in any other way than as instructed below add information to this document, or otherwise alter or modify this document.
2. Fill only out the fields indicated in blue.
3. Please note that this is an administrative form. All information referred to in this declaration by you must be found in the technical proposal submitted as part of your tender.

The Expert nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.I.** | **University degree in natural resource management, forest products marketing and trade, business administration or related disciplines.** |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.II.** | **Seven (7) years’ demonstrated experience engaging in timber supply chains, forest products marketing and trade, capacity-building on business administration, production management and related technical topics.** |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.III.** | **Excellent network with industry associations and civil society organizations at national level and MSMEs and local authorities at local level in Vietnam’s wood villages.** |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.IV.** | **Demonstrated experience engaging MSMEs and industry association in the wood processing sector and familiar with working with the relevant government authorities. Familiar with the laws and regulations that apply to the wood processing sector in Vietnam.** |
| ***Description of fulfilment of this criteria*** |  |

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| --- | --- |
| **Minimum criteria M.V.** | **Understanding, speaking, and writing English and Vietnamese as demanded with respect to all tasks covered by the Terms of Reference. Native speaker of Vietnamese preferred.** |
| ***Description of fulfilment of this criteria*** |  |

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**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form