**Please read the instructions below carefully**

INSTRUCTIONS

1. You may not in any other way than as instructed below add information to this document, or otherwise alter or modify this document.
2. Fill only out the fields indicated in blue.
3. Please note that this is an administrative form. All information referred to in this declaration by you must be found in the technical proposal submitted as part of your tender.

The Sustainable Commodity Expert nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.I.** | Advanced university degree (Master’s degree or equivalent) in environmental economics, agriculture, or a relevant, directly related discipline. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.II.** | Three (3) years’ working experience conducting research or projects related to agricultural sustainability, sustainable forestry, international trade, agricultural supply chains, and smallholder farming issues in Indonesia. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.III.** | Three (3) years’ working experience conducting research or projects related to agricultural sustainability, sustainable forestry, international trade, agricultural supply chains, and smallholder farming issues in Indonesia. |
| ***Description of fulfilment of this criteria*** |  |

The Stakeholder Engagement Expert nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.IV.** | University degree (Bachelor’s degree or equivalent) in environmental studies or a relevant discipline. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.V.** | Three (3) years’ working experience with stakeholder mapping and management, preferably in a multi-stakeholder setting and on sustainability issues in Indonesia |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.VI.** | Understanding, speaking, and writing English and Bahasa Indonesia as demanded with respect to all tasks covered by the Terms of Reference in this Procurement Document. |
| ***Description of fulfilment of this criteria*** |  |

The Expert designated as Team Leader must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.VII.** | Three (3) years’ working experience leading and coordinating projects in Indonesia in the context of land use and/or forestry and/or climate change. |
| ***Description of fulfilment of this criteria*** |  |

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**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form