**Please read the instructions below carefully**

INSTRUCTIONS

1. You may not in any other way than as instructed below add information to this document, or otherwise alter or modify this document.
2. Fill only out the fields indicated in blue.
3. Please note that this is an administrative form. All information referred to in this declaration by you must be found in the technical proposal submitted as part of your tender.

The **Tenderer** nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.I.** | Experience in collaborating with central administration or (sub)national institutions in charge of forestry and/or land-use planning in Côte d’Ivoire and/or West Africa. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.II.** | Experience from last three (3) years of implementing one or several contracts with individual budget of at least EUR 150,000. |
| ***Description of fulfilment of this criteria*** |  |

The **Team Leader / Forester** nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.III.** | Master’s degree or engineer in forestry and/or natural resources management and/or agronomy and/or a relevant, directly related discipline |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.IV.** | Ten (10) years’ experience leading and coordinating projects and teams on forestry and/or sustainable management of natural resources and/or sustainable agriculture in Côte d’Ivoire and/or West Africa. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.V.** | Understanding, speaking, and writing French as demanded with respect to all tasks covered by the Terms of Reference in this Tender. |
| ***Description of fulfilment of this criteria*** |  |

The **Land-use mapping Expert** nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.VI.** | Master’s degree or engineer in geomatics and/or a relevant, directly related discipline. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.VII.** | Five (5) years’ experience in land use mapping and spatial modelling in relation to rural development (agronomic, forestry) and/or spatial planning projects in sub-Saharan Africa |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.VIII.** | Understanding, speaking, and writing French as demanded with respect to all tasks covered by the Terms of Reference in this Tender. |
| ***Description of fulfilment of this criteria*** |  |

The **Land-use planning Expert** nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.X.** | Master's degree or engineer in geography and/or local development and/or support to local authorities and/or in a relevant and directly related discipline. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.XI.** | Five (5) years’ experience in the field of local development and/or agro-forestry in sub-Saharan Africa. |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.XII.** | Understanding, speaking, and writing French as demanded with respect to all tasks covered by the Terms of Reference in this Tender. |
| ***Description of fulfilment of this criteria*** |  |

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**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form